



City of Marlborough

Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610

Arthur G. Vigeant
MAYOR

Michael C. Berry
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

PRESS RELEASE

- FOR IMMEDIATE RELEASE · April 11, 2013 -

CONTACT: Mike Berry 508-460-3770 or mberry@marlborough-ma.gov

Applications Now Available for City's Public Service Internship Program

MARLBOROUGH – Applications are now available for area college students to apply for a paid internship with the City of Marlborough. The Public Service Internship Program is in its second year after first being launched by Mayor Arthur Vigeant and the City Council last year.

Applications may be picked up in person at the Marlborough Public Library or the Mayor's Office in City Hall. It is also available for download on the city's homepage at www.marlborough-ma.gov under the "Quick Links" section.

"This program was a tremendous success last year and provided some great real world experience to all who participated," said Mayor Vigeant. "I look forward to the energy and contributions this program will bring to our city again this summer."

In order to apply, students will need to do the following:

- 1) Complete the Public Service Internship Application (available on the city's webpage, Mayor's Office, and Library) by Friday, May 10th by 4:00 p.m.
- 2) Provide a copy of your driver's license.
- 3) Enclose with your application a copy of your most recent college transcript.
- 4) Submit a cover letter (one page, typed, 400 words max) explaining what you hope to gain from your internship experience and why you should be considered for this opportunity.
- 5) A letter of recommendation by a professor or other faculty member or previous employer is recommended, but not required. Letters may be included in the application or sent directly to our office via email at mberry@marlborough-ma.gov.

Completed applications may be dropped off to the Mayor's office or delivered to:

City of Marlborough
Public Service Internship Program
City Hall, 4th Floor
Marlborough, MA 01752

The deadline for applications is 4:00 p.m. on Friday, May 10th. Anyone with further questions is asked to call Mike Berry at (508) 460-3770.

###